

PRE-BID MEETING MINUTES

Project # 240156

Project Name: HARING TOWNSHIP WATER SYSTEM EXTENSION 2024 - 36 RD, MEYER AVE, JOHN R RD, AND BOB RD

General Notice

Date & Time: February 5, 2025 10:30 AM

Meeting Start 10:30 AM

- Meeting Sign-in Sheet

Contact	Contractor	Phone	Email
Jake Johnson	CJ's Excavating	231.492.2097	jake@cjsexcavating.com
Chad Russell	Dunbar Exc.	231.920.3470	chad@dunbar-excavating.com
Steve Folkersma	Elmers	231.218.6018	sf206@teamelmers.com
Steve Endres	Elmers	231.218.6051	seiz9@teamelmers.com
Tom Zoet	ETNA	231.534.0406	tzoet@etnasupply.com
Bill Mason	J&N Construction LLC	989.350.6709	wmason@jandnllc.com
Ryan McQuestion	J&N Construction LLC	989.732.8318	ryan@jandnllc.com
Seth Wisney	McGuirk Sand-Gravel	239.849.8340	seth@mcquirksand.com
Bill Pearson	Pearson Drilling	231.839.4444	wpearson@pearsondrilling.biz
Ben Pearson	Pearson Drilling	231.839.4444	ben@pearsondrilling.biz
Brad Forbes	Pete's Contracting	231.628.4701	petescr@centurytelinet.net
Chad VanderCook	Reith Riley	231.649.3514	cvander@rieth-riley.com
Dean DeHaan	Salisbury Exc.	231.667.0071	deandehaan@gmail.com
Tom Meyer	Salisbury Exc.	231.884.7575	tmeyer@TeamSalisbury.com
Brian Smith	Team Salisbury	309.208.0505	bsmith@teamsalisbury.com
Kendra Kersten	Walton Contracting	231.883.8020	Kendra@waltoncontracting.com
Frank Seipker	Walton Contracting	231.883.8020	Kendra@waltoncontracting.com
Tom Lutke	IAI (Haring Twp)	231.429.5652	tlutke@iaiwater.com
Tim Korson	Gosling Czubak	231.533.5113	tnkorson@goslingczubak.com

Meeting Agenda – Questions at End

- Date, Time, and Place of Bid Opening: **Friday, February 21, 2025 at 2:00 PM 515 Bell Ave, Cadillac, MI, 49601.**
 - Bids shall be in a sealed envelope with the name of Contractor, Contractor License Number, project name, date/time of bid opening, on the outside of sealed envelope.
 - Requirement to clock-in bid before bid time is called by staff.
 - No bids will be accepted after bid time is called.
- Items Included in Bid Documents:
 - Bid Form: Itemized Bid Sheet with Total



- 5% bid bond or a cashier's check must accompany the bid made payable to the owner.
 - Required Bid security 5%;
 - List of Proposed Subcontractors;
 - List of Proposed Suppliers;
 - Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
 - Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
 - Non-Collusive Affidavit
 - **Appendix A – DBE Good Faith Efforts Worksheet.**
 - **Appendix A – Certification Regarding Debarment, Suspension, and Other Responsibilities**
- Haring Township is not subject to payment of State Tax on any equipment and materials for this project.
- This project is being funded using through the State of Michigan
 - Davis Bacon Prevailing Wage
 - Build America, Buy America Act compliance
- Requirement to discuss any conflict between the plans and specifications and /or the project requirements/site conditions with the Design Professional prior to the bid but no later than Seven (7) days prior to the bid date.
- Contractor's responsibility to visit project site and review contract documents before bidding project.
- "Or-Equal" request are required ten (10) days prior to bid opening.
- Plan Holders List/Pre-bid attendees
- Addenda Issued to Date:
 - Addendum 1 – Wellogic Reference Materials
 - Addendum 2:
 - Fiber Line Reference Materials
 - Asphalt Materials
- Scope of work
 - Installation of approximately 2,430 LF of 8-inch watermain,
 - 2,640 LF of 12-inch watermain and associated hydrants,
 - 29 1-inch water services,
 - one 2-inch water service,
 - two 6-inch water services,
 - abandonment of 32 wells and well equipment,
 - installation of Township standard water meters, meter pits,
 - restoration of disturbed areas.
- Site conditions
 - Parking (restrictions or unrestricted)



- Material storage requirements
- Access to building/site
- Use of facilities/site (restricted or unrestricted)
- Protection of facilities and Equipment
- Working on site (noise, safety requirements, hours etc.)
- Schedule for completion –
 - Substantially Complete Friday, October 31, 2025
 - Final Completion November 14, 2025
- Liquidated damages: \$250/day substantial, \$250/day final
- Nothing stated at the conference will change the project documents unless a subsequent addendum is issued.
- Recap and questions

Meeting End: 10:55 AM

Questions and Comments

Question 1 - In measurement and payment descriptions Item 19-20 has a statement that "Temporary construction easements required for work on private property shall be the contractors responsibility and incidental to the work" this is highly unusual and what if we owners don't want to give permission.

Response 1 – The Township is required to install the service to the building connection, therefore the contractor will need to coordinate this work with the residences. If a property owner will not permit the contractor to carry out the work the contractor will install a service to the curb stop at the ROW. The public has been notified of the project. The Township will provide notices to individual property owners detailing the project schedule and scope.

Question 2 – Is there a good time to install the water services to the ISD.

Response 2 – Yes, the fewest students on campus is between June 4 and the 2nd week of August. To minimize disruption to the school, please plan one service reconnect at a time so the majority of the campus remains supplied with water.

Question 3 – Is clearing / tree removal incidental to the project.

Response 3 – Yes, tree removal is incidental to the project. If there are specific areas please provide the station location and I will review. When possible preserve trees. Minor changes to the watermain alignment using pipe deflections will be allowed save trees where possible.

Question 4 – What is included in well abandonment.



Response 4 – Refer to the supplemental specifications, specification number 33 01 10.81 Water Supply Well Abandonment, page 292 of the pdf document, 240156 Haring Water System Extension 2024 Contract Docs and Specs.pdf

Question 5 – There may be some 2-inch wells with jet pumps. Installation like these may make it difficult to connect to the new water service to the existing water piping outside of the homes.

Response 5 – The project scope is to connect to the water piping outside of the building. The decision to replace piping into a building will be made during construction on a case-by-case basis and will be paid for through a change order.

Question 6 – Plumbing inspections?

Response 6 - Inspections required by the building department or the health department will be paid for by the contractor and considered part of the expense of the well abandonment.